

Virginia Board of Nursing Home Administrators

Policy on  
CCAs/CONFIDENTIAL CONSENT AGREEMENTS  
Adopted July 23, 2003

1. Intake Investigations/offline cases to be reviewed by the chairman for a decision regarding:
  - ❖ closure
  - ❖ further investigation or
  - ❖ assignment to a Special Conference Committee (SCC) for probable cause review.
2. Consideration of CCAs will be addressed in the probable cause reviews conducted by Special Conference Committees.
3. Staff will implement the SCC decisions when 2 members agree or will discuss with the committee chair the action to be taken when there are 2 different responses.
4. SCCs may use CCAs to address minor or technical violations to include:
  - ❖ Missing five (5) or fewer continuing education credits
  - ❖ Recordkeeping
  - ❖ Technical probation violation
  - ❖ Failing to follow policy where there is no negative patient outcome
  - ❖ A single misdemeanor conviction involving moral turpitude, without any other issues
  - ❖ HPIP participant not eligible for a stay but with minimal practice issues
5. A proposal from a respondent for a CCA will only be considered during probable cause review and shall not be considered once a notice is executed.

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